

**Family and Friends Council  
Monthly Meeting Notes  
Perley Health**

<b>Date</b>	Thursday March 21, 2024
<b>Time</b>	7:00 PM EST
<b>Location</b>	Zoom

<b>Topics</b>	
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	<b>General Management Update</b>
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Mary Boutette, Chief Operating Officer (COO), highlighted key **management** updates from Perley Health.

- Perley welcomed a new **Nurse Practitioner** (NP) to the team. Funded through long-term care financing, their role is specifically dedicated to serving residents within long-term care.
- A second **foot care** nurse joined the team, enabling the expansion of services to apartments and the convalescent program. These services can also be accessed through the clinic for a fee.
- Perley partnered with Algonquin College for **practical placements**, presenting an opportunity for recruitment starting on May 1<sup>st</sup>. Plans are to extend to include Registered Practical Nurse (RPN) placements.
- **Outbreak** status update: Only one outbreak remains, located on R2S, with all other areas unaffected.
- Discussed queries regarding improving **dental services** availability.
- For inquiries on care and services, here are points of contact:
  - Ottawa Building:
    - Stephanie Kim, Resident Care Manager
    - Kelly Donahue, PSW Supervisor
  - Rideau Building:
    - Samatha Diceman, Resident Care Manager
    - Colleen Summerton, PSW Supervisor
  - Gatineau

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2	<p><b>Support Services</b></p>
	<p><u>Alanah Hazelwood</u>, Manager of Food, Nutrition and Housekeeping, and <u>Greg Heika</u>, Supervisor of Materials Management and Laundry, presented an update from the <b>Support Services</b> team.</p> <ul style="list-style-type: none"> <li>• The presentation covered a <b>comprehensive range of topics</b> including the laundry process, procedures for lost and found items, installation plans for pictures, protocols for small appliances, schedules for housekeeping and cleaners, as well as updates on ongoing construction projects and capital projects scheduled for 2024.</li> <li>• By the end of 2024, three (3) additional <b>dryers</b> will be installed, following the installation of five (5) washers in 2023.</li> <li>• A <b>new menu</b>, featuring new items with an emphasis on homemade minced and pureed dishes, will debut on April 22<sup>nd</sup>. There will be a consistent offering of the “always available” food items, which was proposed to be displayed in dining areas.</li> <li>• The Food Service Supervisor will ensure their presence during mealtimes for <b>auditing purposes</b>, focusing on food safety protocols and timely food service. The points of contact are: <ul style="list-style-type: none"> <li>• Ottawa Building: <ul style="list-style-type: none"> <li>○ Sarah Taylor, Food Service Supervisor</li> </ul> </li> <li>• Rideau Building: <ul style="list-style-type: none"> <li>○ Amberlee Henderson, Food Service Supervisor</li> </ul> </li> <li>• Gatineau Building: <ul style="list-style-type: none"> <li>○ Sarah Swales, Food Service Supervisor</li> </ul> </li> </ul> </li> </ul> <p>A copy of the presentation will be sent to the FFC email distribution list.</p>
3	<p><b>Next Meeting</b></p>
	<p>The next FFC meeting is Thursday April 18<sup>th</sup> at 7:00 PM EST.</p>